



CITY OF WEST PARK CITY COMMISSION MEETING AGENDA

**WEDNESDAY, MAY 1, 2024
7:00 PM
COMMISSION CHAMBER, CITY HALL
1965 SOUTH STATE ROAD 7, WEST PARK, FL 33023**

www.cityofwestpark.org

Phone: 954-989-2688 Fax: 954-989-2684

**Mayor Felicia M. Brunson
Vice Mayor Brandon Smith
Commissioner Marvin Price
Commissioner Joy B. Smith
Commissioner Dr. Katrina V. Touchstone**

**W. Ajibola Balogun, City Manager
Burnadette Norris-Weeks, City Attorney
Alexandra B. Grant, City Clerk**

City of West Park Ordinance No. 2012-05 requires all lobbyists before engaging in any lobbying activities to register with the City Clerk and pay an annual fee of \$100.00 per **Resolution No. 2012-43**. This applies to all persons who are retained (whether paid or not) to represent a business entity or organization to influence “City” action. “City” action is broadly described to include the ranking and selection of professional consultants and virtually all legislative, quasi-judicial and administrative action.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. INVOCATION**
- 4. PLEDGE OF ALLEGIANCE**
- 5. PRESENTATIONS**
 - 1. Proclamation: Municipal Clerks Week**
 - 2. Proclamation: National Cities, Towns & Villages Month**
- 6. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COMMISSION**
- 7. ADVISORY BOARD PRESENTATIONS**
 1. None.
- 8. BROWARD SHERIFF'S OFFICE UPDATES – POLICE / FIRE DEPARTMENT**
 1. None.
- 9. APPROVAL OF MINUTES**
 - 1. February 21, 2024 - Regular Meeting Minutes**
[February 21, 2024 - City Commission Minutes](#)
- 10. RESOLUTIONS – CONSENT ITEMS**
 1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE THE ATTACHED FISCAL YEAR 2023-2024 MAXIMIZING OUT-OF-SCHOOL TIME (“MOST GP”) CONTRACT NO. 22-4246 WITH THE CHILDREN’S SERVICES COUNCIL OF BROWARD COUNTY (CSC); PROVIDING FOR AN EFFECTIVE DATE (**Resolution 2024-35**)
[RESO. 2024-35 - West Park - Executing CSC MOST 2023-24 - Contract No. 22-4246](#)
 2. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE THE

ATTACHED MEMORANDUM OF UNDERSTANDING BETWEEN FLORIDA INTERNATIONAL UNIVERSITY AND THE CITY OF WEST PARK FOR THE SUMMER READING EXPLORERS PROGRAM AND THE CITY OF WEST PARK; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2024-36)

[RESO. 2024-36 - West Park - Executing MOU with FIU Summer Reading Explorers Program](#)

3. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE THE ATTACHED RENEWAL MEMORANDUM OF UNDERSTANDING BETWEEN FIRST SERVE MIAMI, INC. AND THE CITY OF WEST PARK FOR THE RENEWAL OF THE SOUTH FLORIDA YOUTH TENNIS PROGRAM AT MARY SAUNDERS PARK; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2024-37)

[RESO. 2024-37 - West Park - Executing MOU Agreement with First Serve Miami - Youth Tennis Program](#)

4. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE CITY ADMINISTRATOR TO SUBMIT A 2024 GRANT FUNDING APPLICATION TO THE FLORIDA DEPARTMENT OF STATE FOR THE CONSTRUCTION OF A CULTURAL CENTER AT MCTYRE PARK PHASE I AND AUTHORIZING MATCHING FUNDS FROM THE THREE MILLION DOLLARS FROM THE 2023 FEDERAL APPROPRIATIONS AWARD; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2024-38)

[RESO. 2024-38 - West Park - McTyre Park Cultural Center Grant Funding](#)

11. RESOLUTIONS – (PUBLIC HEARING)

1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A DEVELOPMENT AGREEMENT BETWEEN WW AD ASTRA LLC AND THE CITY OF WEST PARK FOR THE DEVELOPMENT OF THE PROPERTY CONSISTENT WITH EXHIBIT “A”; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2024-39)

[RESO. 2024-39 - West Park - Executing Development Agreement with WW Ad Astra LLC](#)

2. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A LAND USE RESTRICTION AGREEMENT BETWEEN WW AD ASTRA LLC AND THE CITY OF WEST PARK, RELATING TO THE PROPERTY DESCRIBED IN EXHIBIT “A”; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2024-40)

[RESO. 2024-40 - West Park - Executing Land Use Restriction Agreement with WW Ad Astra LLC](#)

3. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A PURCHASE AND SALE AGREEMENT WITH WW AD ASTRA LLC FOR PROPERTY MORE SPECIFICALLY DESCRIBED WITHIN EXHIBIT “A”; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2024-41)

12. RESOLUTIONS – NON CONSENT ITEMS

1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE CITY ADMINISTRATOR TO SUBMIT A FISCAL YEAR 2025 FEDERAL APPROPRIATIONS REQUEST TO THE UNITED STATES CONGRESSIONAL OFFICE OF THE HONORABLE FREDERICA WILSON; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2024-42)

[RESO. 2024-42 - West Park - Submitting Federal Appropriations Request \(FY 2025\)](#)

13. ORDINANCES – FIRST READING

1. None.

14. ORDINANCES – SECOND READING (PUBLIC HEARING)

1. AN ORDINANCE AMENDING CHAPTER 42 OF THE CITY OF WEST PARK’S CODE OF ORDINANCES ENTITLED “ZONING”, ARTICLE V ENTITLED “DISTRICT REGULATIONS”, DIVISION 3 ENTITLED “COMMERCIAL DISTRICTS”, SPECIFICALLY AMENDING SECTION 42-232 ENTITLED “PROHIBITED USES”, TO ADD ADDITIONAL PROHIBITIVE REGULATIONS FOR NEW/USED VEHICLE SALES, RENTAL OR LEASING ESTABLISHMENTS AND PAWN SHOPS; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN CODE; PROVIDING FOR AN EFFECTIVE DATE.

(Ordinance 2024-01)

[ORD. 2024-01 - West Park - Amending Ord \(Chapter42 - Section 42-232\)](#)

15. CITY MANAGER’S REPORT

1. **Broward County 10-Year Affordable Housing Master Plan**
[ITEM 15-1 - Broward County 10-Year Affordable Housing Master Plan](#)
2. **Mosquito Control Request to Broward County**
[ITEM 15-2 - Broward County Mosquito Control](#)
3. **Grant Award for Youth FORCE 2024**
[ITEM 15-3 - Grant Award for Youth FORCE 2024](#)
4. **Extension of Portable Unit for Emergency Minor Home Repair Assistance Program Recipient**
[ITEM 15-4 - Extension of Portable Unit for Emergency Minor Home Repair Assistance Program Recipient](#)

16. OLD BUSINESS

1. None.

17. NEW BUSINESS

1. None.

18. FUTURE AGENDA ITEMS

**19. FOR THE GOOD OF THE ORDER & COMMISSIONER COMMENTS /
ANNOUNCEMENTS**

20. ADJOURNMENT

RULES OF PROCEDURE

WHO MAY SPEAK

Meetings of the City Commission are open to the public. They are not, however, public forums. Any resident who wishes to address the Commission on any subject within the scope of the Commission's authority may do so, providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

SPEAKING ON ITEMS ON THE AGENDA

- **Consent Agenda Items** - These are items, which the Commission does not need to discuss individually, and which are voted on as a group. Any Commissioner who wishes to discuss any individual item on the consent agenda may request the Mayor to pull such item from the consent agenda. Those items pulled will be discussed and voted upon individually.
- **Regular Agenda Items** - These are items, which the Commission will discuss individually in the order listed on the agenda. By majority vote, the City Commission may permit any person to be heard on an item at a non-public hearing.
- **Public Hearing Items** - This portion of the agenda is to obtain input from the public on some ordinances, resolutions and zoning applications. The chair will permit any person to be heard on the item during formal public hearings.

SPEAKING ON SUBJECTS NOT ON THE AGENDA

Any resident may address the Commission on any items pertaining to City business during the Opportunity For The Public To Address the Commission portion of the agenda. Persons wishing to speak must sign in with the City Clerk before the start of the meeting.

ADDRESSING THE COMMISSION, MANNER & TIME

By majority vote the City Commission may invite citizen discussion on any agenda item. In every case where a citizen is recognized by the Mayor to discuss an agenda item, the citizen shall step to the podium/microphone, state his or her name and address for the benefit of the city clerk, identify any group or organization he or she represents and shall then succinctly state his or her position regarding the item before the city commission. Any question, which shall be related to the business of the City and deemed appropriate by the Mayor, shall be directed to the Mayor and the Mayor shall then re-direct the question to the appropriate Commissioner or City staff to answer the citizen question which shall be related to the business of the City.

All comments or questions of the public are to be directed to the Mayor as presiding officer only. There shall be no cross conversations or questions of any other persons. **The length of time each individual may speak should be limited in the interest of order and conduct of the business at hand.** Comments to the Commission by individual citizens shall be limited to **three (3) minutes** during the citizens request period. The City Clerk shall be charged with the responsibility of notifying each citizen thirty (30) seconds before said time shall elapse and when said time limit has expired.

APPEALS

If a person decides to appeal any decision made by the board, agency, or commission with respect to

any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

DECORUM

If a member of the audience becomes unruly, the Mayor has the right to require the person to leave the room. If a crowd becomes unruly, the mayor may recess or adjourn the meeting. Please turn off all cell phones and pagers.

CONTACT INFORMATION

If anyone has questions or comments about anything on the meeting agenda, please contact the City Administrator at 954-989-2688.

AMERICANS WITH DISABILITY ACT

In accordance with the Americans with Disabilities Act and Florida Statute 286.26, persons with disabilities needing special accommodation to participate in this proceeding should contact the City Clerk no later than three (3) days prior to the meeting at (954)-989-2688 for assistance.